

F.No.1(14)-SMART/BOI/23
Prime Minister's Office
Board of Investment
(SMART Project)
3rd Floor, Evacuee Trust Complex, F-5/1, Islamabad

TENDER NOTICE

Sealed tenders are invited from the reputed firms having registration with the Sales Tax and Income Tax Department for Supply/provision of Office Furniture. Detailed specifications are available in tender documents.

Note: It will be responsibility of successful bidder to install, fix (as per requirement) & provide necessary logistics for transportation of goods.

2. E-bidding documents as per regulations, containing detail terms and conditions, specification and requirements etc. are available for registered bidders at EPADS at <https://eprocure.gov.pk/>. The electronic bids, prepared in accordance with the instructions contained in the bidding documents along with bid security / call deposit @ 5% of the total bid value and required documents must be submitted by using EPADS on or before **2nd October, 2024 at 11:00 AM**. Bids will be opened on the same day at 11:30 AM. Manual bids shall not be accepted.

3. Interested vendors are requested to submit their rates/tenders, which should be valid till Six Months i.e. **02-04-2025**.

- i. Income tax and other government taxes will be deducted at source as per rules.
- ii. Tender Notice can be downloaded from <https://invest.gov.pk> and PPRA i.e. <https://www.ppra.org.pk>.
- iii. GST and vendor number should be clearly written on the tender documents. The tenders without GST and Vendor number will not be entertained.
- iv. E-bidding documents as per regulations, containing detail terms and conditions, specification and requirements etc. are available for registered bidders at EPADS.
- v. The electronic bids, prepared in accordance with the instructions contained in the bidding documents along with bid security / call deposit @ 5% of the total bid value and required documents must be submitted by using EPADS on or before **2nd October, 2024 at 11:00 AM**.
- vi. No tender will be accepted without Bid Security of the quoted bid in the form of bank draft or pay order in favor of **Deputy Director (Admin) SMART, Islamabad**. Cheques will not be accepted in any case. The bids without Bid Security will be rejected at the spot.
- vii. The firms who quote the lowest rates will have no right to take back the Bid Security or to reduce the same or to withdraw from the tender. Rates should be quoted in Pak Rupees. Price should not be linked with dollar or any other currency.
- viii. The tenders will be evaluated in the light of PPRA Rules 2004 and instructions issued from PPRA from time to time.
- ix. Tenders will be opened by the Procurement Committee in the presence of the bidders or representatives of the firms who may like to attend at the given time and place.
- x. The tenders received after the deadline date and time will not be entertained in any case.
- xi. The procurement will be made from time to time as per requirement.
- xii. The Procuring Agency reserves the right to accept or reject the whole tender or a portion of the tender as per PPRA Rules 2004.
- xiii. Blacklisted firms are not eligible to participate in the bidding process.

(Sarmad Usman)
Deputy Director (Admin)
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